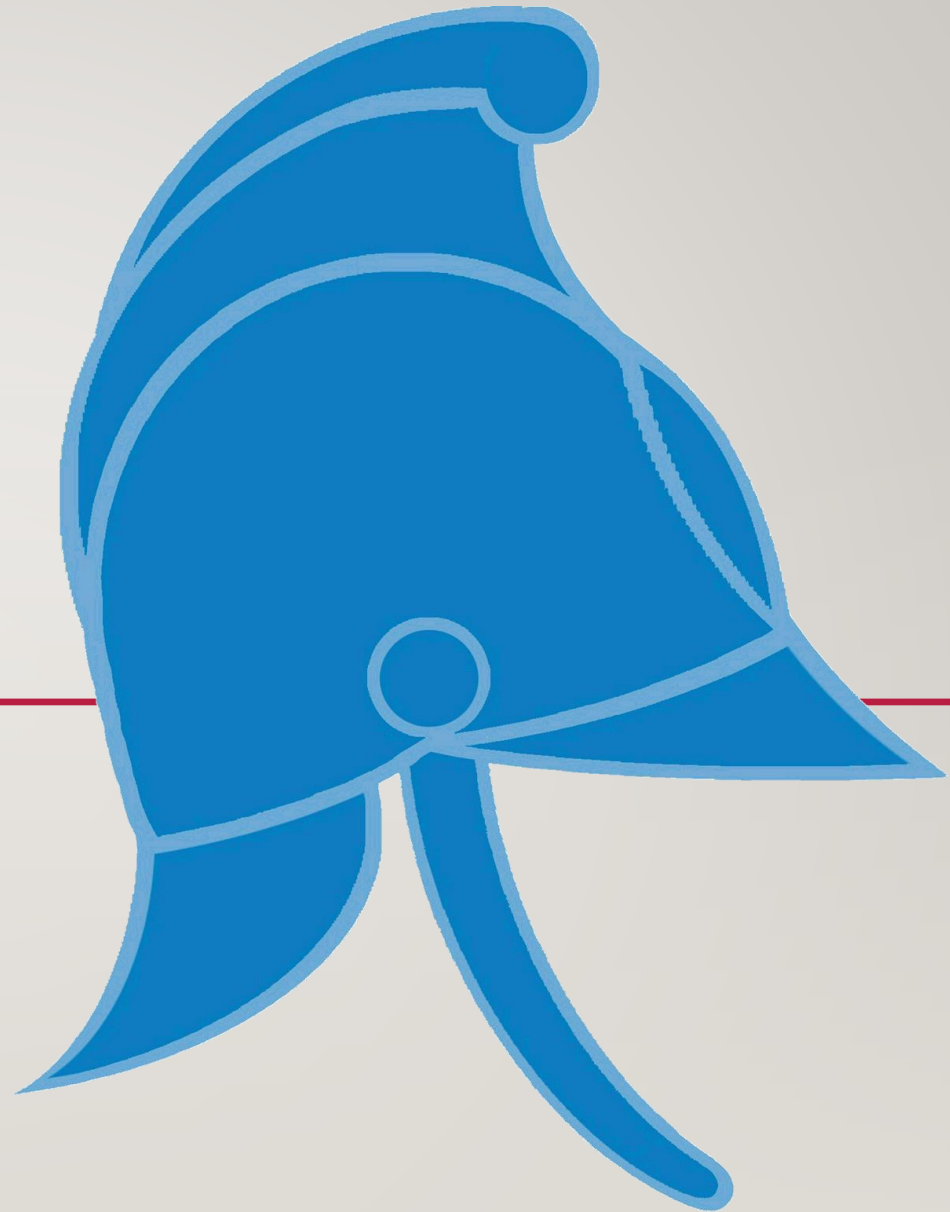


2019 AGM

SOUTHAM HERITAGE COLLECTION



AGENDA

- Apologies
- Minutes of last AGM
- Chairman's Report
- Treasurer's Report
- Election of Management Committee
- Any other business
- Browse, Chat and a Drink



MINUTES OF 2018 AGM

- Any issues or concerns

Southam Heritage Collection

Minutes - ANNUAL GENERAL MEETING

Tuesday 23rd October 2018 7.30 pm

At the Congregational Church, Wood Street, Southam

Present: (26) Bernard Cadogan (Chair), Linda Doyle (Secretary), Pam McConnell (Treasurer), Rowan Parker (Com.), Robert Cardall (Com.), Helen & Ken Morris, Jenny Frith, Jacky Graham, Gill Hopkins, John & Lesley Jeffries, Peter Munday snr, Peter Munday jnr, Trevor Cardall, James Cardall, Roger Cardall, Len & Marlene Gale, Gerry & Sylvia Barratt, Michael Hill, Pam Miller, Chris & Rhondda Barney, Peter Rollins,

1 Apologies: Chris Jerome, Chris Holding, Jennie Daniels, Robert & Anita Sherriff, David Hewer, Bill & Linda Pease, Ian & Val Brodie, Lee Ellard, Nigel Chapman, Alan Griffin.

2 Minutes of the last AGM (17th October 2017): These were adopted as a true record of the meeting by all present in a show of hands.

3 Chairman's Report: In our 12th year and in our 4th home, B Cadogan gave a power-point presentation on the last twelve months. A copy of which will be held with the minutes.

4 Treasurer's Report: P McConnell presented the Accounts for the Year ending 31st August 2018, verified by Grineaux Accountants Ltd. Copy of which was put up on the screen, made available to members and explained by P McConnell. These were accepted as a true record of the accounts and a copy will be held with the minutes.

5 Election of Committee: There were no new committee members forthcoming, so B Cadogan proposed that the existing five committee members were elected en-bloc, seconded by L Doyle and unanimously agreed by all present. Cllr L Ellard attends committee meetings on behalf of Southam Town Council.

6 Any other business:

B Cadogan thanked the committee, members and volunteers for all their hard work during a very exhausting twelve months. We do have an increased number of volunteers, but B Cadogan put out a request for further assistance and listed various jobs that could be served by volunteers. L Doyle asked for someone to convert an old Penny Arcade case which didn't have any innards, into a suitable donations box for us to use in the new Exhibition Room.

2018 AGM Meeting Closed at 8.25pm

B Cadogan put up the WW1 video featuring Southam Soldiers that had been made by A Griffin. Refreshments were served, calendars and cards sold, and memberships renewed.

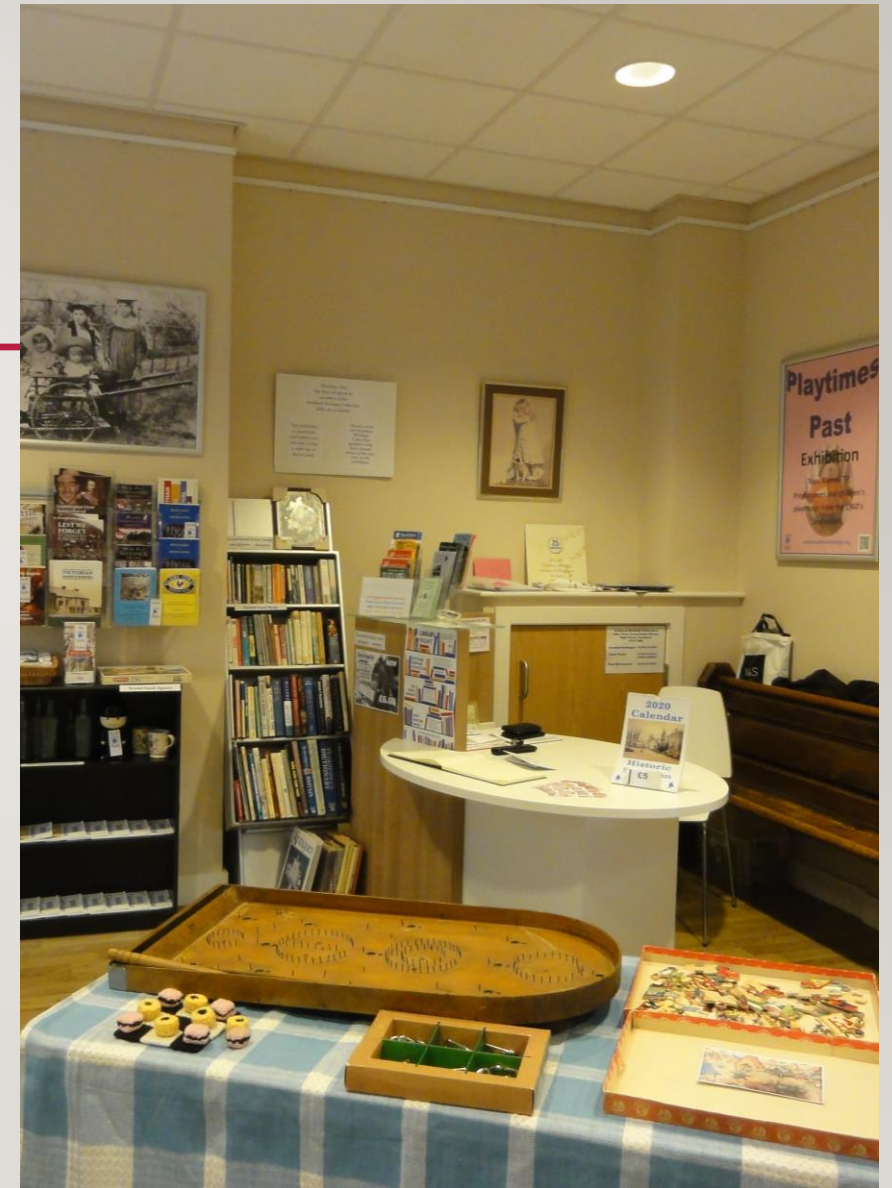
CHAIRMAN'S REPORT

- **13th Year**
- Unlucky for some !
- First full year in Tithe Place
 - Number of building issues – heating, ventilation, post box, ceiling leaks, access doors
- However – everything we wanted it to be
 - Many more visitors – 3,000+
 - Much more engagement
 - Expanded activities



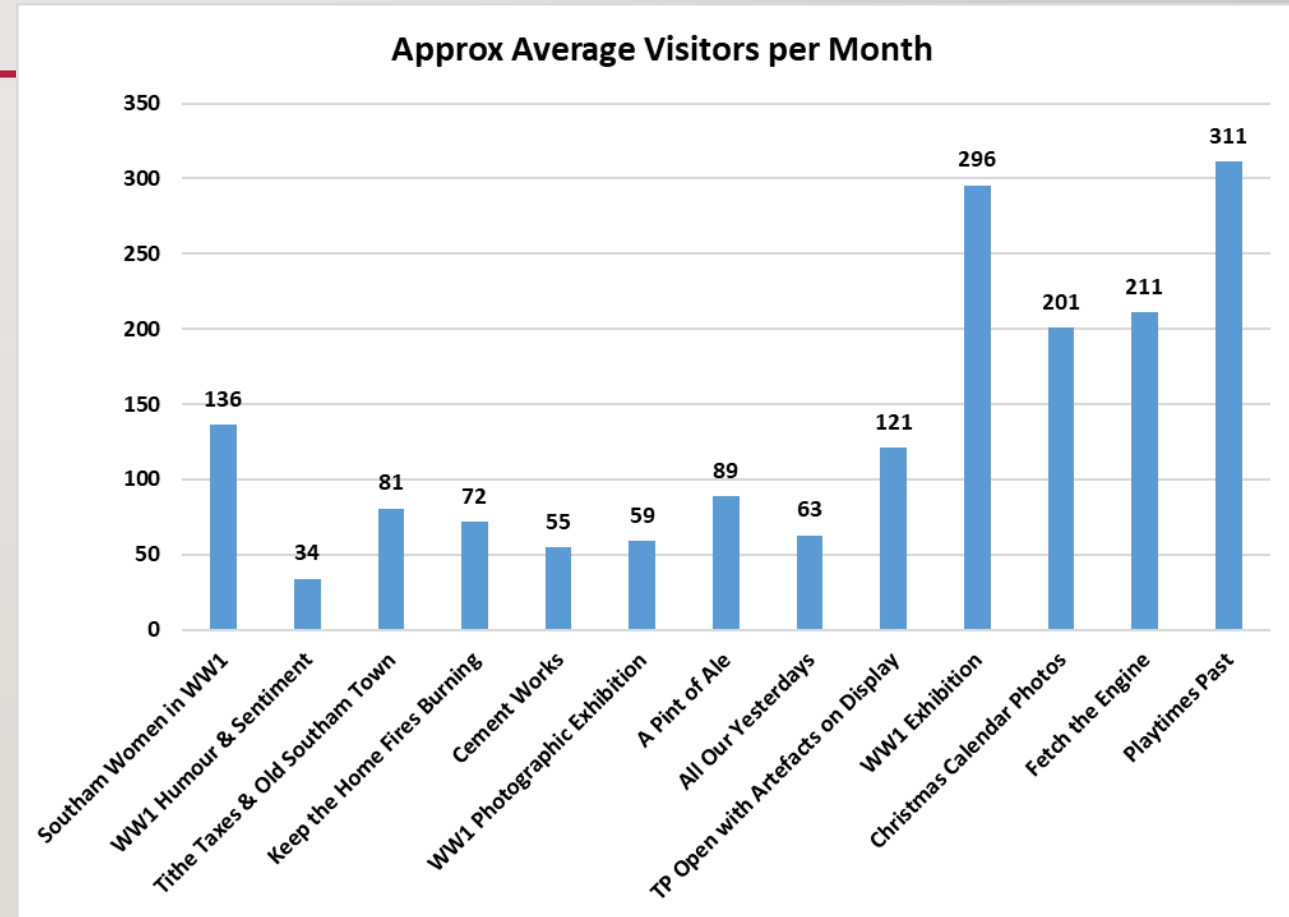
CHAIRMAN'S REPORT ...

- **Now on our 4th full exhibition**
- Final WWI, Christmas, Fire Service, Playtimes Past
- Very professional room layout
- Able to have 3 different sets of displays
 - Exhibition, Atrium Window, External Window
- People stop to view internal and external window displays
 - Southam history visible even when we are not open
 - Aiming for new displays approx. every 6 weeks



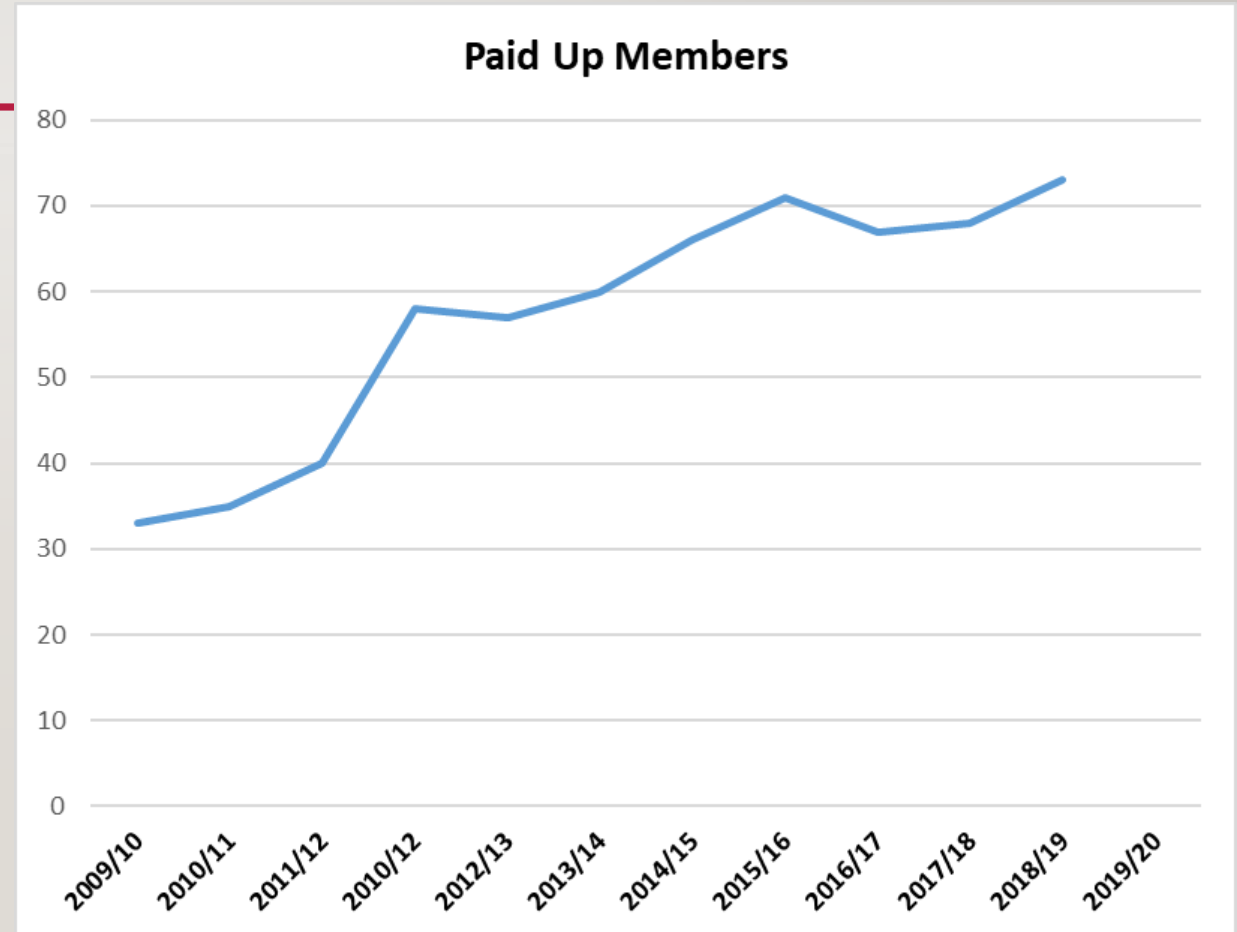
CHAIRMAN'S REPORT ...

- Significant increase in public awareness
- Big increase in visitor numbers
 - 323% average monthly increase with more and more coming from further afield



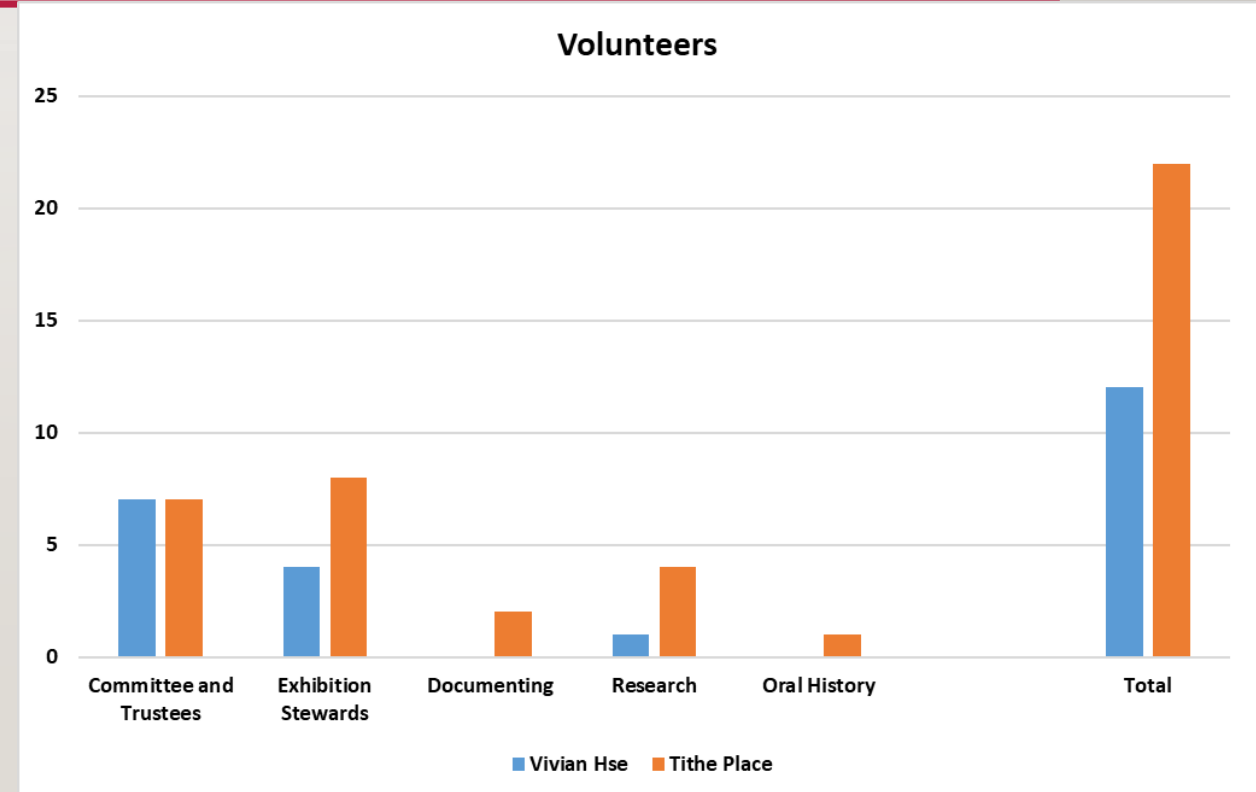
CHAIRMAN'S REPORT ...

- Membership continues to grow
- 200 Club ticket sales now up to 196



CHAIRMAN'S REPORT ...

- Volunteer numbers increasing
- 4 more since this chart
 - 1 - Research for exhibitions / walks
 - 1 - Professional graphics designer
 - 2 – Help with Funding and Documenting
- Now have a digital picture linked to entry catalogue for > 54% of items – many more to do though
- Take a look at our Volunteer opportunities
 - There are many different areas where you or a friend may be able to help



CHAIRMAN'S REPORT ...

- Sadly lost 2 much valued members/volunteers
 - Chris Jerome
 - Robert Cardall
- Rowan Parker won the WCAVA Volunteering Award
 - Letter of congratulations from the Secretary of State for Digital, Media, Culture and Sport
 - Seen here with Jeremy Wright QC, MP
- Thank all our members, volunteers and sponsors for their invaluable support – we could not succeed without you



TREASURER'S REPORT

SOUTHAM HERITAGE COLLECTION

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st AUGUST 2019

RECEIPTS

Sales (inc. Calendars)	2,951
Subscriptions	605
Donations	1,565
Walk & Talks	250
Fundraising Activities	587
200 Club Tickets	1,065
Grant Funding	3,800
Business Sponsorship	965
Bank Deposit Interest Received	7
Gift Aid Received	1,904
	<hr/>
	13,699

BALANCES BROUGHT FORWARD

Current Account (Lloyds)	6,490
Savings Account (Lloyds)	10,001
Petty Cash	11
	<hr/>
	£ 30,201
	<hr/>

PAYMENTS

Exhibitions & Displays	273
Asset Purchases	1,543
Rent	5,100
Insurance	340
Fund Raising Expenses	2,144
Membership Fees	16
Advertising & Promotion	591
Sundry	103
	<hr/>
	10,110

BALANCES CARRIED FORWARD

Current Account (Lloyds)	6,185
Savings Account (Lloyds)	13,895
Petty Cash	11
	<hr/>
	£ 30,201
	<hr/>

NOTES

Included in Balances Carried Forward are the Funds Held for Specific Projects or Purchases:

Southam Lions Grant for new printer	£ 250.00
Trevor Rogers Memorial Donation	£ 1,000.00
Southam Town Council Tithe Place Move Costs (Balance)	£ <u>140.06</u>
	<hr/>
	£ 1,390.06

In accordance with instructions given to us, we have examined the books, records, information and explanations supplied to us, and can verify that no material errors have been found.

23rd September 2019

Grineaux Accountants Ltd

20 Market Hill
Southam
Warwickshire
CV47 0HF

GRINEAUX

ACCOUNTANTS LIMITED

MANAGEMENT COMMITTEE ELECTION

- Current Members
 - Bernard Cadogan (Chairman)
 - Pam McConnell (Treasurer)
 - Linda Doyle (Secretary)
 - Lee Ellard
 - Rowan Parker
 - Peter Rollins

ANY OTHER BUSINESS

- Opportunity to renew your memberships (ideally setup a direct debit ?)
- Take a look at the 2020 Calendar (and buy one ??)
- Buy one of the last 4 200 Club tickets ?
- Have a read of the Volunteering Opportunities
 - Maybe you have a friend who would be interested ?
- Two new talks available – Linda and myself
- Have drink and a snack on us
- Chat about anything with anyone!
- Declare the meeting closed

Thank You

- ❖ For your continued support
- ❖ For coming along this evening